**Procedure for adjustment of Investment registration certificates of project not subject to approval for their investment policies**

1. **Change of the investment project name or investor name**

* **Application composition**
* An application form for adjustment of the investment project *(template A.I.11h specified in Circular no. 03/2021/TT-BKHĐT)*;
* Documents relating to the adjustment of project name or investor name.
* **Number of application dossiers:** 01 set.
* **Processing time:** 03 working days from the receipt of the valid application.

1. **Change of other contents on the Investment registration certificate**

* **Application dossier**
* An application form for adjustment of the investment project *(template A.I.11h specified in Circular no. 03/2021/TT-BKHĐT)*;
* A report on investment project’s progress by the time of adjustment *(template A.I.12 specified in Circular no. 03/2021/TT-BKHĐT)*;
* The investor’s decision on investment project adjustment if the investor is an organization;
* Explanation or documents relating to the adjustment of the contents specified in Points b, c, d, dd, e, g, and h Clause 01 Article 33 of the Law on Investment (if any).
* **Number of application dossiers:** 01 set.
* **Processing time:** 10 working days from the receipt of the valid application.